

# West Berkshire Council Forward Plan – September to December 2011

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Portfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
<b>September 2011</b>											
ID2239	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/09/11	Chief Executive	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		01 September 2011
ID2240	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/09/11	Environment	Paula Amorelli	Planning, Transport Policy, Housing, Economic Development		TBC	Local Members and Stakeholders		01 September 2011
ID2327	<b>Non-Domestic Rates - application for hardship relief (Part II - Information relating to the business /financial affairs of a particular person)</b> <i>To make a decision on an application to allow hardship relief.</i>	ID	01/09/11	Chief Executive	Bill Blackett	Finance, Property, Health & Safety	Yes	TBC	None		01 September 2011

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ID2345	<b>Plan to Review the Annual Michaelmas Fair and Arrangements to Reduce Anti - Social Behaviour and Noise Disturbance</b> <i>To review arrangements for hosting and managing the Michaelmas Fair and to make recommendations which aim to reduce noise disturbance and anti social behaviour.</i>	ID	01/09/11 ID	Environment	Stewart Souden	Environment , "Cleaner Greener", Public Protection, Culture and Leisure		TBC	Leader of the Council. OSMC Chair, Ward Members, Opposition Spokesman, Thames Valley Police		01 September 2011
ID2346	<b>Changes to the Blue Badge Scheme from 2 January 2012</b> <i>To set the fee payable by Blue Badge applicants</i>	ID	01/09/11 ID	Environment	Martyn Baker	Highways, Transport (Operational) , ICT, Customer Services		TBC			01 September 2011
ID2348	<b>Outside Body Nominations: Trustees on the Empowering West Berkshire Board and Adventure Dolphin</b> <i>To agree a WBC representative on this Board.</i>	ID	01/09/11 ID	Chief Executive	Andy Day	Leader of the Council			EWB Board		01 September 2011
ID2241	<b>West Berkshire Forward Plan - October 2011 to January 2012</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/09/11	Chief Executive	Moira Fraser (2045)	Leader of Council		07/09/11	All Members, published on website for local residents	Not subject to call in.	01 September 2011

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ID2321	<b>Speed Limit Review (&amp; response to separate petitions regarding Church Street and Engelfield Road, Theale)</b> <i>To approve the statutory consultation for altering the speed limit on a number of roads following a meeting of the speed limit task group</i>	ID	22/09/11	Environment	Andrew Garratt	Highways, Transport (Operational), ICT, Customer Services		15/09/11	Local ward members		01 September 2011
ID2322	<b>Petition - Traffic Calming in Oregon Avenue, Tilehurst</b> <i>To respond to a petition that has been submitted to the Council</i>	ID	22/09/11	Environment	Andrew Garratt	Highways, Transport (Operational), ICT, Customer Services		15/09/11	Local ward members		01 September 2011
ID2323	<b>Lamtarra Way , Greenham Consultation</b> <i>To report the responses received during the statutory consultation and advertisement of a road closure</i>	ID	22/09/11	Environment	Andrew Garratt	Highways, Transport (Operational), ICT, Customer Services		15/09/11	Statutory consultees, general public, Parish Council and Ward Members		01 September 2011

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ID2359	<b>Paynesdown Road, Thatcham</b> <i>To consider the responses received during a public consultation on the introduction of a 20mph zone with speed cushions</i>	ID	22/09/11	Environment	Andrew Garratt	Highways, Transport (Operational), ICT, Customer Services		15/09/11	Local residents as part of the public consultation and Statutory consultees, general public, Parish Council and Ward members as part of the statutory consultation and advertisement		
GA2118	<b>Risk Management Annual Report</b>	GA	05/09/11 GA	Chief Executive	Ian Priestley	Strategy, Performance, Community Safety		25/08/11			01 September 2011
GA2056	<b>Internal Audit Annual Report 2010/11</b> <i>To provide the Committee with an opinion from the "Head of Internal Audit" on the Council's internal control framework, and to support the approval of the Annual Governance Statement</i>	GA	05/09/11 GA	Chief Executive	Ian Priestley	Strategy, Performance, Community Safety		25/08/11			01 September 2011
GA2218	<b>Financial Statements 2010-11</b>	GA	05/09/11 GA	Chief Executive	Joseph Holmes			25/08/11			01 September 2011

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GA2341	<b>Annual Governance Statement</b> <i>To present the Annual Governance Statement for the Council for the year 2010-11</i>	GA	05/09/11 GA	Chief Executive	Ian Priestley	Strategy, Performance, Community Safety		25/08/11			01 September 2011
GA2342	<b>Annual Governance Statement in Support by the Monitoring Officer</b>	GA	05/09/11 GA	Chief Executive	David Holling	Strategy, Performance, Community Safety		25/08/11			01 September 2011
GA2343	<b>Annual Governance Statement in Support by the S151 Officer</b>	GA	05/09/11 GA	Chief Executive	Andy Walker	Strategy, Performance, Community Safety		25/08/11			01 September 2011
GA2344	<b>Heads of Service Assurance Statements</b> <i>To outline the issues of concern highlighted by the Council's Heads of Service in their Annual Assurance Statements</i>	GA	05/09/11 GA	Chief Executive	Ian Priestley	Strategy, Performance, Community Safety		25/08/11			01 September 2011
EX2347	<b>The multiplier used under the Discretionary Compensation Regulations 2006</b> <i>To seek consideration from the Personnel Committee of the multiplier used under the Discretionary Compensation Regulations 2006.</i>	EX PC	08/09/11 EX PC 20/09/11	Chief Executive	Robert O'Reilly	Strategy, Performance, Community Safety		31/08/11	Trade Unions		01 September 2011

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EX2271	<b>Referral and Assessment Team</b> <i>To provide an update for Members on the increasing pressures on the Referral and Assessment Team</i>	EX	08/09/11 EX	Children and Young People	Sue Adamantos	Children and Young People, Youth Service		31/08/11			01 September 2011
EX2295	<b>Annual Report on Children Subject to Child Protection Plans</b> <i>To update Members on recent activity in relation to children subject to child protection plans</i>	EX	08/09/11 EX	Children and Young People	Sue Adamantos	Children and Young People, Youth Service		31/08/11			01 September 2011
EX2288	<b>Finance Performance Report - Quarter 1</b> <i>To provide Members with information in respect of the Council's Capital and Revenue Budgets for the first quarter of the Financial Year 2011/12.</i>	EX	08/09/11 EX	Chief Executive	Joseph Holmes	Finance, Property, Health and Safety		31/08/11			01 September 2011
EX2274	<b>Q1 Performance Update</b> <i>To report quarterly performance against each of the outcomes identified in the 2011/12 Council Plan and to report remedial action being taken, where targets were not projected to be met.</i>	EX	08/09/11 EX	Chief Executive	Jessica Broom	Strategy, Performance, Community Safety		31/08/11			01 September 2011

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EX2313	<b>Treasury Management Annual Report 2010/11</b> <i>To consider an Annual Report on the Treasury Management Function, reviewing the previous year's activities and performance of the fund for the year.</i>	EX	08/09/11 EX	Chief Executive	Gabrielle Esplin	Finance, Property, Health and Safety		31/08/11			01 September 2011
EX2325	<b>Response to the Scrutiny Review of HR Establishment Reporting</b>	EX	08/09/11 EX	Chief Executive	Robert O'Reilly	Strategy, Performance, Community Safety		31/08/11			01 September 2011
EX2351	<b>Options for Delivering Private Sector Renewal</b> <i>(Paragraph 3 - information relating to the financial/business affairs of a particular person)</i> <i>The purpose of this report is to outline the options for delivering the home improvement services.</i>	EX	08/09/11 EX	Community Services	Mel Brain	Planning, Housing, Transport Policy and Economic Development	Yes	31/08/11			01 September 2011
C2188	<b>West Berkshire Council 2011/12: Corporate Performance Framework</b>	C	22/09/11 C	Chief Executive	Jason Teal	Leader of Council		15/09/11			01 September 2011
C2326	<b>Recognition of Former Councillors</b> <i>To consider introducing a scheme which will enable this Council to recognise former Councillors who have provided eminent service to this Council over a long period of time.</i>	C	22/09/11 C 05/09/11 GA	Chief Executive	Andy Day			15/09/11 25/08/11			01 September 2011

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C2303	<b>Changes to the Constitution - Part 4, 5 and 6</b> <i>To consider any changes required to the Council's Constitution.</i>	C	22/09/11 C 05/09/11 GA	Chief Executive	Moira Fraser	Leader of Council		15/09/11 25/08/11			01 September 2011
C2155	<b>Report to Consider the Recommendations of the IRP</b> <i>To consider any changes required to the scheme following the March 2011 Council meeting where the Governance Structures of the Council were discussed</i>	C	22/09/11 C	Chief Executive	Jo Watt			15/09/11			01 September 2011
C2338	<b>Amendment to the Constitution - List of Exemptions to "Key Decisions"</b> <i>To seek approval to extend the exception criteria for reports that can be considered as Individual Executive Member Decisions</i>	C	22/09/11 C 05/09/11 GA	Chief Executive	Moira Fraser	Leader of the Council		15/09/11 25/08/11			01 September 2011
C2360	<b>Revised Parking Charges</b> <i>To consider alternative options for revised or new parking charges in order to generate additional revenue income to support Council savings targets</i>	C	22/09/11	Environment	Mark Cole	Highways, Transport (Operational), ICT, Customer Services		15/09/11			01 September 2011

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ID2320	<b>Funding Arrangements Framework for Domiciliary Care and Non-residential Services (Paragraph 6 - information relating to proposed action to be taken by the Local Authority)</b> <i>To seek approval for an amendment to the Fair Access to Care Policy.</i>	ID	01/10/11	Community Services	Jan Evans		Yes	TBC			01 October 2011
ID2242	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/10/11	Chief Executive	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		01 October 2011
ID2243	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/10/11	Environment	Paula Amorelli	Planning, Transport Policy, Housing, Economic Development		TBC	Local Members and Stakeholders		01 October 2011
ID2318	<b>Petition - Phased Crossing at Padworth Lane</b> <i>To provide a response to a petition submitted to the Executive in respect of a controlled pedestrian facility at Padworth Lane</i>	ID	01/10/11	Environment	Mark Edwards	Highways, Transport (Operational), ICT, Customer Services		TBC			01 October 2011
ID2244	<b>West Berkshire Forward Plan - November 2011 to February 2012</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	13/10/11	Chief Executive	Moira Fraser (2045)	Leader of Council		05/10/11	All Members, published on website for local residents	Not subject to call in.	01 October 2011

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EX2284	<b>Equalities Report</b>	EX	20/10/11 EX	Chief Executive	Robert O'Reilly	Partnerships, Equality, The Visions, Communities		11/10/11			01 October 2011
EX2315	<b>Transfer of the Council's contract with the Skills Funding Agency for Adult and Community Learning to new arrangements. (Part II – Information relating to the business/financial affairs of an individual)</b> <i>To gain Members approval for the transfer of the Council's contract with the Skills Funding Agency for Adult Safeguarded Learning to the preferred provider.</i>	EX	20/10/11 EX	Children and Young People	Sara Hanson	Children and Young People, Youth Service	Yes	11/10/11			01 October 2011
EX2319	<b>Petition - Trees along Skilton Road</b> <i>To provide a response to a petition submitted to the Executive in respect of the condition and affects of the trees along Skilton Avenue, Tilehurst</i>	EX	20/10/11 EX	Environment	Gary Lugg	Environment, Cleaner greener, Public Protection, Culture and Leisure		11/10/11			01 October 2011

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EX2331	<b>Response to the Scrutiny Review into the project to transfer the Council's CCTV</b> <i>To respond to the recommendations of the Overview and Scrutiny Management Commission following the investigation into the project to transfer the Council's CCTV</i>	EX	20/10/11 EX	Chief Executive	Susan Powell	Strategy, Performance, Community Safety		11/10/11			01 October 2011
C2304	<b>Changes to the Constitution - Scheme of Delegation</b> <i>To consider any changes required to the Council's Constitution - SoD.</i>	C	25/10/11 C 29/09/11 GA	Environment	Mark Edwards	Leader of Council		21/10/11 22/09/11			01 October 2011

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C2354	<p><b>Sustainability Appraisal, Strategic Environment Assessment and Proposed Core Strategy</b>  <i>To seek approval of the amendments to the sustainability appraisal and strategic environment assessment of the Core Strategy and the proposed changes to the Core Strategy, both for public consultation</i></p>	C	25/10/11 C	Environment	Bryan Lyttle	Planning, Housing, Transport Policy and Economic Development		21/10/11	All residents, employees, landowners and people with an interest in the development of West Berkshire via formal consultation including media alerts during November and December 2011		01 October 2011
<b>November 2011</b>											
ID2245	<p><b>Adoption of Parish Plans</b>  <i>To adopt Parish Plans.</i></p>	ID	01/11/11	Chief Executive	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		01 November 2011
ID2246	<p><b>Approval of Village Design Statements</b>  <i>To approve Village Design Statements.</i></p>	ID	01/11/11	Environment	Paula Amorelli	Planning, Transport Policy, Housing, Economic Development		TBC	Local Members and Stakeholders		01 November 2011

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ID2247	<b>West Berkshire Forward Plan - December 2011 to March 2012</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	10/11/11	Chief Executive	Moira Fraser (2045)	Leader of Council		02/11/11	All Members, published on website for local residents	Not subject to call in.	01 November 2011
<b>December 2011</b>											
ID2248	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/12/11	Chief Executive	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		01 December 2011
ID2249	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/12/11	Environment	Paula Amorelli	Planning, Transport Policy, Housing, Economic Development		TBC	Local Members and Stakeholders		01 December 2011
ID2250	<b>West Berkshire Forward Plan - January 2012 to April 2012</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/12/11	Chief Executive	Moira Fraser (2045)	Leader of Council		06/12/11	All Members, published on website for local residents	Not subject to call in.	01 December 2011
EX2289	<b>Finance Report - Quarter 2</b>	EX	15/12/11 EX	Chief Executive	Joseph Holmes	Finance, Property, Health and Safety		06/12/11			01 December 2011

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EX2308	<b>Community Planning Q2 2011/12</b> <i>To provide Members with an update on parish planning activity during the final quarter of 2011/12 Financial Year.</i>	EX	15/12/11 EX	Chief Executive	Jo Naylor	Partnerships, Equality, The Visions, Communities		06/12/11			01 December 2011
EX2329	<b>Establishment Report Q2 11/12</b> <i>To note changes to the WBC Establishment</i>	EX	15/12/11 EX	Chief Executive	Robert O'Reilly	Strategy, Performance, Community Safety		06/12/11			01 December 2011
EX2352	<b>Market Street Redevelopment</b>	EX	15/12/11 EX	Chief Executive	Nick Carter			06/12/11			01 December 2011
EX2350	<b>Redevelopment of Taceham House</b> <b>(Paragraph 3 - information relating to the financial or business affairs of a particular person)</b> <i>To consider the options for disposal and redevelopment of Taceham House and agree best course of action.</i>	EX	15/12/11 EX	Community Services	Mel Brain	Planning, Housing, Transport Policy and Economic Development	Yes	06/12/11			01 December 2011
C2314	<b>Review of Polling Stations</b>	C	06/12/11 C	Chief Executive	David Holling			29/11/11			01 December 2011

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